**Policies and procedures**

- PCRF requires the submission of a Letter of Intent (LOI) through Proposal Central. The cycle for submission will be open from January 2nd through March 1st.
- Researchers not previously funded by the foundation are typically funded at the Emerging Investigator Fellowship level.
- PCRF typically only funds one grant per institution.
- Selected researchers will be invited to submit a grant application via Proposal Central. The applications deadline is May 31st.

Please take these policies and procedures into account when planning your submission.

**Letter of Intent Guidelines**

**Page limitation:**
The research project section of the Letter of Intent (LOI) as described below should be no more than three pages in length. There are three required uploads. They are:

- Research project (limit 3 pages)
- References
- Biosketches

**Institutional information:**
Provide the name of the Institution and Principal Investigator and their title. An institution may only submit one LOI per award type. Multiple LOIs should not be submitted by the same researcher.

**Grant application:**
Indicate which funding opportunity you are applying for:
- Basic Research Science Grant (up to $250,000 per year, for three years)
- Translational Research Grant (up to $100,000 per year, for up to two years)
- Emerging Investigator Fellowship (up to $50,000 per year for one year)

Provide a Scientific and Lay Abstract

Provide a summary of your research proposal, including any preliminary data that supports the hypothesis being tested or the objective.

**Research project (upload into proposal Central)**
Address the following questions by stating each questions below followed by your answer (LOIs that do not follow this requirement will not be considered):
- How does this proposal fit the goals and objectives of PCRF?
- What need/issue are you addressing?
- Why is your approach novel?
- What outcomes do you hope to achieve?
- Why are you and your institution the best equipped to carry out this activity?

Upload references separately (they do not count against the 3 page limit)
Upload Principal Investigators biosketch with submission.
Budget:
State the amount of funding you are requesting.

SUBMISSION PROCESS
PCRF will accept LOI between January 2nd and March 1st. LOIs should be submitted via Proposal Central.